

# **ARKANSAS ALCOHOL AND DRUG ABUSE COORDINATING COUNCIL**

## **MINUTES**

**DATE:** June 21, 2007

**LOCATION:** Arkansas State Police Headquarters  
#1 State Police Plaza  
ADEQ Training Room  
Little Rock, Arkansas 72209

### **COUNCIL MEMBERS PRESENT:**

Fran Flener, Joe M. Hill, DL Flowers alt. for Colonel Steve Dozier, Chief Ronald Burks alt. for Dan Flowers, Robert A. Parker alt. for Wendy Kelly, Robin Jarratt alt. for Ann Purvis, Col. Joe Moore alt. Major General William D. Wofford, Richard Gallagher alt. for J.R. Howard, Carol Roddy alt. for J.D. Gingerich, Timothy Williamson, Megan Cuddy, Rita Shepherd, Wanda Williams, Jim Allen, Mary Stone, Ramona Ellison, Percy Wilburn.

### **COUNCIL MEMBERS ABSENT:**

Tammy Harrell, Bishop Woosley, Laura Shue, Kent Williams, David Guntharp, Judge Mary Ann Gunn, Deborah Caspall, Dennis Moore, J.G. Regnier.

### **STAFF PRESENT:**

Denise Luckett-- Office of Alcohol and Drug Abuse Prevention  
Gene Smith-- Drug Director's Office

### **VISITORS:**

Matthew Warriner-- DF&A

**FRAN FLENER CALLED THE MEETING TO ORDER AT 2:30 PM.**

### **MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting were distributed to members for review. After a review of the minutes, Robin Jarratt made a motion to approve the minutes as presented. Rick Gallagher seconded the motion. The motion carried unanimously.

## **SUB-COMMITTEE REPORTS:**

### **Law Enforcement Committee Report:**

Chief Ronald Burks reported that the Law Enforcement Committee met on June 21, 2007. Action was taken on two items that were presented for discussion by members. The following items are:

1). **11<sup>th</sup> West Judicial District Prosecuting Attorney Sub-grant Budget Modification**

The 11<sup>th</sup> West Judicial District Prosecuting Attorney requested a budget modification to expend a portion of unused funds from JAG 2006 sub-grant #06-002-4D. The following items were approved:

- (a). \$10,025.46----6 Dell wireless notebooks and printers
- (b). \$ 3,384.96----8 Cannon Digital cameras

Total Cost: \$13,410.42

2). **5<sup>th</sup> & 18<sup>th</sup> East Judicial Districts Prosecuting Attorney Representatives Address Committee**

The 5<sup>th</sup> Judicial District Prosecuting Attorney and a representative from 18<sup>th</sup> East Judicial District Prosecuting Attorney's office addressed the Committee regarding issues concerning their 2007 JAG sub-grants. DF&A staff will follow-up on the issues to ensure they are resolved in accordance with federal grant requirements.

3). **Committee Review of Revised Grant Budgets**

The Committee was presented with a report by DF&A on incorporating a 12.65% budget increase in federal and state matching funds into 2007 JAG sub-grants for maintenance and operation, travel and training and equipment needs only. This funding cannot be used for salary increases or overtime. After questions were satisfactorily answered by the DF&A staff, the members approved the revised grant budgets.

A motion was made by Chief Ronald Burks and seconded by Carol Roddy to approve the revised grant budgets as presented by the Committee. The motion carried unanimously.

Two Council Members abstained from voting: Timothy Williamson and Percy Wilburn.

### **Treatment and Prevention Committee Report:**

Joe M. Hill reported that the T& P Committee met on June 21, 2007. The T&P Committee completed the review of 2 applications for the Region 12 –Prevention Resource Center.

Joe M. Hill submitted to the Committee the recommendation of **Southeast Arkansas Economic Development District, Inc., Pine Bluff, Arkansas.**

The total funding amount is \$91,909.00.

A motion was made by Joe M. Hill to approve the recommendation as presented. The motion seconded by Ramona Ellison. The motion carried unanimously.

### **NEW BUSINESS:**

Tommie Waters, Prevention Director, gave each member a personal copy of the “Risk Factors for Adolescent Drug and Alcohol Abuse in Arkansas Summary”. The information was compiled by the University of Arkansas at Little Rock, College of Business Institute for Economic Advancement. She further explained the importance of the report and that consumers could download the report off the DHS Website. Each member also was given a disc copy of the report which was well-received by the members. A few questions were raised by members regarding the report of its importance to the prevention field in Arkansas.

### **OLD BUSINESS:**

Distribution of Monthly Financial and Utilization Reports:

### **T&P Committee Report:**

Joe M. Hill distributed the Providers’ Utilization Reports. He reported that there were no unusual activities and providers are utilizing their funds as expected.

A motion was made by Joe M. Hill and seconded by DL Flowers to accept the report. The motion carried unanimously.

**Law Enforcement Report:**

Robin Jarratt/Matthew Warriener distributed the Drug Law Enforcement Program FY 2006 Federal/State Expenditure Summary Report. She reported no unusual activities and that everyone was spending their funds as expected.

A motion was made by Robert A. Parker and seconded by Jim Allen. The motion carried unanimously.

**ANNOUNCEMENTS:**

- Fran Flener announced that the Alcohol and Drug Abuse Coordinating Council meeting for July 19, 2007 will be held at 2:30 p.m. at the AR State Police Headquarters #1 State Police Plaza ADEQ Training Room, Little Rock, Arkansas 72209.

**ADJOURNMENT:**

A motion was made by Chief Ronald Burks to adjourn and seconded by Rick Gallagher. The meeting was adjourned at 3:30 p.m.

Respectfully Submitted,  
Denise Luckett